



Internal Email Communication

Subject: Update: Working from Home

To: Marriott International Employees

From: Shelly Ahrens – Vice President, Human Resources

Date: 06 March 2022

Colleagues,

As the COVID-19 pandemic becomes more manageable, I feel as though it is important to inform you on Marriott International's latest guidelines regarding employment and the future of the company.

Since the start of the pandemic, Marriott International has upheld its mission of putting people first. At the heart of the company is the employees and Marriott International would not be able to function without you. Although, the pandemic did present several challenges over the past few years, each one of you showed how resilient you are, helping the company adapt to the constant changes.

Although the conditions of the pandemic continue to improve, we still must listen to the CDC and follow all guidelines they set to keep ourselves and customers safe. Based on their most recent announcement, masks are now optional in areas of low COVID transmission. With that being said, there will be masks on hand at all Marriott brand hotels, and offices so that everyone has access to one if they feel they are in a situation where it is needed. However, Marriott International also will abide by all state and local guidelines. If you are in a location where a mask is still needed, then the requirement still stands. Please reach out if you are unsure what the requirement for your particular hotel is.

Additionally, as conditions improve, we will continue all advanced cleaning procedures that have been put in place since the start of the pandemic as they are a great way to make sure that we are maintaining the quality that is promised to all consumers.

Today more than ever we are eager to embrace the future, and the return of the travel industry as it begins to bounce back to its former glory. As we embrace this new journey, we would like to offer competitive benefits and new opportunities to any new, returning, or current employee both local and globally across any of the 30 brand hotels.

Despite the challenges that the last year have presented, we have continued to prove how resilient we are here at Marriott International. The triumph we have felt is because of the amazing employees like you that work hard every day to deliver the best to our customers. We can never say thank you enough.



Please reach out if you have any question or concerns. I cannot wait to see what the future holds for Marriott International, but with amazing employees it is sure to be spectacular.

Best,
Shelly Ahrens
VP of Human Resources
SAhrens@marriott.com